



3 Acquisition of work qualification certificate

The work qualification certificate is for the convenience of the foreigner and his or her employer. It is an authorization of status of residence proving specifically that the person is able to carry out the tasks of employment, if the foreigner wishes to do so. Apply at your regional immigration bureau.

Necessary documents	Where to submit application/enquiries	When	Fee
1 Application for certificate of authorized employment 2 Residence Card or special permanent resident certificate 3 Passport or residence status certification 4 Permission to engage in an activity other than that permitted by the status of residence previously granted (if permission to engage in an activity other than that permitted by the status has been granted) etc.	Where to submit application: Regional immigration bureau in the area where you live Enquiries: Regional immigration bureau in the area where you live, or a foreign residence general information center (please refer to " 4 Inquiries concerning status of residence ")	When necessary	680 yen (stamp) when permission is issued

Multilingual Living Information



B Status of residence

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Sample

別記第二十九号の五様式(第十九条の四関係)

日本国政府法務省
Ministry of Justice, Government of Japan

就労資格証明書交付申請書	
APPLICATION FOR CERTIFICATE OF AUTHORIZED EMPLOYMENT	
入国管理局長 殿	
To the Director General of Regional Immigration Bureau	
出入国管理及び難民認定法第19条の2第1項の規定に基づき、次のとおり就労資格証明書の交付を申請します。 Pursuant to the provisions of Paragraph 1 of Article 19-2 of the Immigration Control and Refugee Recognition Act, I hereby apply for a certificate of authorized employment.	
1 国籍・地域 Nationality / Region	2 生年月日 Date of birth
3 氏名 Name	年 月 日 Year Month Day
4 性別 男・女 Sex Male/Female	5 住居地 Address in Japan
電話番号 Telephone No.	携帯電話番号 Cellular Phone No.
6 旅券(1)番号 Passport Number	(2)有効期限 Date of expiration
7 在留の資格 Status of residence	在留期間 Period of stay
在留期間の満了日 Date of expiration	年 月 日 Year Month Day
8 在留カード番号 / 特別永住者証明書番号 Residence card number / Special Permanent Resident Certificate number	
9 証明を希望する活動の内容 Desired activity to be certified	
10 就労する期間 Period of work	年 月 日 から 年 月 日まで from Year Month Day to Year Month Day
11 使用目的 Purpose of use	
12 法定代理人(法定代理人による申請の場合に記入) Legal representative (in case of legal representative)	
(1)氏名 Name	(2)本人との関係 Relationship with the applicant
(3)住所 Address	
電話番号 Telephone No.	携帯電話番号 Cellular phone No.
以上の記載内容は事実と相違ありません。 I hereby declare that the statement given above is true and correct.	
申請人(法定代理人)の署名 / 申請書作成年月日 Signature of the applicant (legal representative) / Date of filling in this form	
年 月 日 Year Month Day	
注 意 申請書作成後申請まで記載内容に変更が生じた場合、申請人(法定代理人)が変更箇所を訂正し、署名すること。 Attention: In cases where descriptions have changed after filling in this application form up until submission of this application, the applicant (legal representative) must correct the part concerned and sign their name.	
※ 取次者 Agent or other authorized person	
(1)氏名 Name	(2)住所 Address
(3)所属機関等 Organization to which the agent belongs	電話番号 Telephone No.

Source: Ministry of Justice [APPLICATION FOR CERTIFICATE OF AUTHORIZED EMPLOYMENT](#)

