



1 Job seeking

1-3 Upon becoming employed

(1) Application for work qualification certificate

The work qualification certificate is a certificate proving that you possess a status of residence permitting work. It clarifies the description of the activities and the period for which you can be employed. You can apply at your regional immigration bureau to have the certificate issued. If you have a work qualification certificate, the description of possible activities and period of stay for your status of residence are apparent, providing reassurance to both your employer and you as an employee. In addition, this certificate is necessary if you change your job (Please refer to [A Status of residence, 3 Acquisition of work qualification certificate](#))

Necessary documents	Where to submit application/enquiries	When	Fee
1 Application form for work qualification certificate 2 Passport or alien registration card <in cases where the permission to engage in activities other than that permitted by the status of residence previously granted has been granted> 3 Permission to engage in an activity other than that permitted by the status of residence previously granted etc.	Where to submit application: Regional immigration bureau in the area where you live Enquiries: Regional immigration bureau in the area where you live, or a foreign residence general information center	When necessary	680 yen (stamp) when permission is issued



別記第二十九号の二様式（第十九条の三関係）

日本国政府法務省
Ministry of Justice, Government of Japan

Sample	就 労 資 格 証 明 書 交 付 申 請 書 APPLICATION FOR CERTIFICATE OF AUTHORIZED EMPLOYMENT
To the Director General of	入 国 管 理 局 長 殿 Regional Immigration Bureau
出入国管理及び難民認定法第19条の2第1項の規定に基づき、次のとおり就労資格証明書の交付を申請します。 Pursuant to the provisions of Article 19-2, Paragraph 1 of the Immigration-Control and Refugee-Recognition Act, I hereby apply for a certificate of authorized employment.	
1 申請人 Applicant	
国 籍 Nationality	_____
氏 名 Name	_____
性 別 Sex	男 ・ 女 Male / Female
生年月日 Date of birth	年 月 日 Year Month Day
2 旅券番号 Passport number	_____
3 外国人登録証明書番号 Alien registration certification number	_____
4 在留の資格 Status of residence	在留期間 Period of stay _____
5 証明を希望する活動の内容 Desired activity to be certified	_____ _____ _____
6 就労する期間 Period of work	年 月 日 から 年 月 日 まで from Year Month Day to Year Month Day
7 使用目的 Purpose of use	_____
8 代理人(法定代理人による申請の場合に記入) Proxy (in case of legal representative)	
(1) 氏 名 Name	(2) 本人との関係 Relationship with the applicant
(3) 住 所 Address	電話番号 Telephone No.
以上の記載内容は事実と相違ありません。I hereby declare that the statement given above is true and correct.	
申請人(法定代理人)の署名 Signature of applicant (legal representative) _____	
年 月 日 Year Month Day	
9 代理人・申請取次者等(申請取次者・弁護士・行政書士等による申請の場合に記入) Proxy, agent or other (in case of an agent, lawyer, administrative scrivener or other)	
(1) 氏 名 Name	(2) 住 所 Address
(3) 所属機関等 Organization to which the agent belongs	電話番号 Telephone No.

(出入 29の2)