



4 Procedimento de confirmação (renovação)

Via de regra, no quinto (5º) aniversário após a data do registro de estrangeiro (sétimo (7º) aniversário para os que têm visto de residência permanente ou residência permanente especial; anualmente, para aqueles cujo tempo total de permanência for menor que um ano, ou para os estrangeiros sem permissão de permanência), é preciso apresentar-se à prefeitura ou subprefeitura local para a confirmação do conteúdo de seu registro. Embora este seja um procedimento desnecessário para os menores de 16 anos, ao completar esta idade será preciso cumprir com este procedimento, dentro de 30 dias após o aniversário.

Documentos necessários	Onde apresentá-los / Onde obter esclarecimento	Prazo para o requerimento	Taxa de serviço
<p>1. Requerimento de confirmação do registro de estrangeiro.</p> <p>2. Cédula do Registro de Estrangeiro.</p> <p>3. Passaporte.</p> <p>4. Duas fotos iguais.</p> <ul style="list-style-type: none"> • 4,5cm de altura x 3,5cm de largura. • Foto recente, com menos de seis meses. • Foto do tórax para cima, sem chapéu. 	<p>Na prefeitura ou subprefeitura da cidade onde reside.</p>	<ul style="list-style-type: none"> • Via de regra, a cada 5 anos após a data do registro de estrangeiro(a cada 7 anos para os que têm visto de residência permanente ou residência permanente especial; anualmente, para aqueles cujo tempo total de permanência for menor que um ano ou para os estrangeiros sem permissão de permanência) • Ao completar 16 anos de idade, dentro de 30 dias, a contar da data do aniversário. 	<p>Gratuito.</p>



B Registro de Estrangeiros

[Retorno ao início do B Registro de Estrangeiros](#)

Amostra

外国人登録証明書交付申請書・登録事項確認申請書
**APPLICATION FOR ISSUANCE OF ALIEN REGISTRATION CERTIFICATE/
 APPLICATION FOR CONFIRMATION OF FACTS IN REGISTRATION**

新登録証明書番号
No. _____

登録証明書番号
Number of Certificate
No. _____

市区町村長 日付 年 月 日

City/Town/Village Chief (Name) Date (Year) (Month) (Day)

性別 (Sex) 男 (M) / 女 (F)

氏名及び性別 (Name in full and sex)

姓 (Last) 名 (First) (Middle)

国籍 (Nationality) 生年月日 (Date of birth)

職業 (Occupation) 年 (Year) (Month) (Day)

パスポート番号 (Number of passport) 発給年月日 (Date of issue of passport)

年 (Year) (Month) (Day)

居住先 (Address while in Japan)

世帯主の氏名 (Name of head of household) 世帯主との続柄 (Personal relationship to head of household)

勤務先 (Name and location of office where applicant is employed)

申請の種類 (A sort of application)

1. 登録証明書の引替交付 (replacement of a certificate) 2. 登録証明書の再交付 (reissuance of a certificate) 3. 登録事項の確認(切替) (confirmation of facts in registration (renewal of a certificate))

家内関係 (Relationship)	氏名 (Name)	生年月日 (Date of birth)	国籍 (Nationality)	家内関係 (Relationship)	氏名 (Name)	生年月日 (Date of birth)	国籍 (Nationality)
父 (Father)							
母 (Mother)							
配偶者 (Spouse)							

同一世帯又は新世帯の可否 (You are required to write "nil" in respect to relevant item in the above table.)

日本国内に滞在する父・母・配偶者 (Father, Mother or Spouse who stays in Japan)

同一世帯を構成する者 (父・母・配偶者を除く) (Household members except Father, Mother or Spouse)

申請者が世帯主である場合 (If you are the head of the household, you are required to write about family members or Japan at present.)

申請者が世帯主でない場合 (If you are not the head of the household, you are required to write who is staying in Japan at present.)

申請の理由 (Reason for application)

1. 1年未満の在留期間を決定され、その期限内にある者 (在留期間の更新又は在留資格の変更により、当初の在留期間の始期から起算して1年以上本邦に在留することができることとなった者を除く) については、記入を要しない。
 Not applicable if your period of stay has been prescribed to be less than one year and staying within such prescribed period without permission for you to stay for one year or more counting from commencement of the initial period of stay as the result of an extension of the period of stay or change in the status of residence.

2. 申請者の在留の資格が「永住者」又は「特別永住者」である場合には記入を要しない。
 This is for non-permanent residents or non-special permanent residents only.

私 (本人/代理人) は、上記のとおり (登録証明書の引替交付・再交付/登録事項の確認(切替交付)) の申請をします。
 I myself hereby apply as above mentioned for exchange issuance of registration certificate/reissuance of registration certificate/confirmation of facts in registration.

本人 (代理人) の氏名 (Name of applicant (proxy)) 印 (又は署名) (Signature) 本人 (代理人) の電話番号 (Phone number of applicant (proxy))

代理人の居住地 (Address of proxy) (代理人によって申請がなされた場合に記入すること) (For application being made by other than applicant only) 本人との関係 (Relationship with applicant)

市区町村記載欄 (以下は記入しないこと。For official use only)

決定印	交付報告番号	台帳	市区町村長印
交付年月日	平成 年 月 日	受付番号	
代理申請事由	16歳未満	身体の故障	
確認(原票記載)年月日	平成 年 月 日	次回確認の基準日	年 月 日
登録証明書	平成 年 月 日から	登録証明書	平成 年 月 日
交付予定期間	平成 年 月 日まで	交付年月日	
原票書換年月日	平成 年 月 日		

○ You are required to write "nil" in respect to irrelevant items.

○ TYPE OR PRINT LEGIBLY WITH A BALL-POINT PEN IN ALL CAPITAL LETTERS.

○ 本フォームを使用し、読み取りがわかりやすく書いて下さい。

●裏面の注意参照。 See the notes on the back.

H12-6-INC50